

## **HESSAY PARISH COUNCIL**

### **MINUTES OF THE PARISH COUNCIL MEETING HELD AT 8.00PM IN THE CHAPEL SCHOOLROOM, HESSAY, ON WEDNESDAY 10 MAY 2017**

**Present:** Councillors Mark Barratt (Chairman), Mike Lord and Ann Watson. Also present were three residents and the Clerk, James Mackman.

#### **PUBLIC PARTICIPATION**

None.

#### **17.059 – TO ELECT A CHAIRMAN FOR THE YEAR**

Councillor Barratt was elected as Chairman unanimously.

#### **17.060 - TO RECEIVE THE CHAIRMAN'S SIGNED DECLARATION OF ACCEPTANCE OF OFFICE**

Councillor Barratt signed the Declaration of Acceptance of Office.

#### **17.061 – TO ELECT A VICE-CHAIRMAN**

It was agreed to defer the appointment of a vice-chairman.

#### **17.062 – CO-OPTION AND INTRODUCTION OF NEW COUNCILLOR**

The Chairman indicated that there was a resident interested in being a Parish Councillor.

#### **17.063 – TO RECEIVE DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST (NOT PREVIOUSLY DECLARED) ON ANY MATTERS OF BUSINESS**

None.

#### **17.064 - TO RECEIVE APOLOGIES AND APPROVE REASONS FOR ABSENCE**

Apologies were received and approved from Councillor Roger Hildreth. Apologies were also received from City Councillor Chris Steward.

#### **17.065 - TO CONFIRM THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 8 MARCH 2017**

The minutes of the meeting held on 8 March 2017, having been circulated and read, were accepted and signed as a true record.

#### **17.066 - TO CONFIRM THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 4 APRIL 2017**

The minutes of the meeting held on 4 April 2017, having been circulated and read, were accepted and signed as a true record.

#### **17.067 - TO CONFIRM THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 11 APRIL 2017**

The minutes of the meeting held on 11 April 2017, having been circulated and read, were accepted and signed as a true record.

#### **17.068 - TO RECEIVE THE CITY OF YORK COUNCILLOR'S REPORT – FOR INFORMATION ONLY**

In City Councillor Chris Steward's absence, there was no report.

## **17.069 – TO MAKE DECISIONS ON PARISH COUNCIL LAND**

### *(a) Registration of Parish Land - To receive an update*

It was noted that the solicitor has prepared Statements of Truth and is in the process of finding another solicitor to witness the statements.

### *(b) Hessay Pond*

Councillor Barratt reported having strimmed the grass in the pond area.

It was noted that the seat by the pond has not yet been cleaned. **(Action Councillors Hildreth & Lord)**

### *(c) Willow Garth*

The Chairman reported having had no response from the Askham Bryan Agricultural College regarding making Willow Garth area a project for their students.

### *(d) Allotments & the possible of starting a community garden scheme*

The Chairman reported that he has spoken to an allotment holder who has been asked to prepare a case for the Parish Council's support of a Community Garden Scheme.

### *(e) Thief Lane*

No report.

### *(f) Sandpit Field*

No report.

## **17.070 - PLANNING APPLICATIONS**

### *(a) To note Local Authority Planning Decisions*

There have been no planning decisions since the March Parish Council meeting.

### *(b) To discuss the proposed road surface coating plant on the Hessay Industrial Estate*

It was reported that the Parish Council sponsored working group has had two meetings. The names of the members of the working group have been reported to the Parish Council and minutes are being kept and submitted to the Parish Council.

The working group has engaged Sanderson Associates (Consulting Engineers) Ltd to write a report on the traffic aspect of the planning application and I D Planning to write a report on the planning aspect. It was noted that more than 220 objections have been sent to the City Council. It was agreed that the residents should now be asked to redeem their pledges by cheque to be delivered to the Chairman's house or by BACS straight into the Parish Council's bank account. The pledges are to be redeemed by 5<sup>th</sup> June so that the amount is known in time for the next Parish Council meeting.

## **17.071 - TO DISCUSS PROGRESS ON ROAD SAFETY AND TRAFFIC CALMING IN THE VILLAGE**

It was noted that the Clerk had recently forwarded emails from the City Council who had said that the installation of the Roecliffe Court sign and the cattle crossing signs were imminent. But the signs had not been installed.

It was also noted that residents have been submitting photographs of large vehicles at the junction of New Road and the A59 which adds to the concerns expressed over the projected increase in traffic that the asphalt plant would create.

**17.072 - TO DISCUSS, THE CONDITION OF THE VILLAGE ROADS, VERGES, POTHoles, FOOTPATHS AND SIGNAGE IN THE VILLAGE**

It was reported that the City Council has patched the road in Shirbutt Lane and Main Street.

The damaged bus shelter on the A59, opposite New Road, has not been repaired

**17.073 – TO DISCUSS THE PROVISION OF A DEFIBRILLATOR IN THE VILLAGE**

The Councillors agreed that a suitable site needs to be found for the defibrillator. The subject is to be mentioned in the next Newsletter.

**17.074 –TO CONSIDER PROGRESS ON THE POSSIBLE PURCHASE OF THE BT PHONE BOX IN MAIN STREET**

The Chairman reported that there was a resident interested in purchasing the phone box. It was agreed that no further action be taken on the subject for the time being.

**17.075 – TO DISCUSS PROGRESS ON THE POSSIBILITY OF A CYCLE ROUTE FROM HESSAY INTO YORK.**

Councillor Watson reported having met with a representative from Sustrans who said that a feasibility study is needed. The conversation revealed that the Parish Council’s idea of having a separate cycle lane running along the A59 does not fit in with the Sustrans model. The Councillors agreed to drop the subject from agendas for the time being. However, Councillor Watson will continue to try other means to take the subject forward.

**17.076 – TO DISCUSS THE ACCEPTABLE USE OF PADDOCKS IN THE VILLAGE**

Mr Cariss relayed his account of experiences as chairman when the matter was last discussed by the Parish Council in 2005. It was resolved that the Parish Council does not have its own policy on the use of paddocks but that residents should refer the subject to the City Council as and when the occasion arose.

**17.077 – TO DISCUSS PROGRESS ON PARKING RESTRICTIONS IN FRONT OF THE CHILDREN’S PLAYGROUND IN MAIN STREET**

The Clerk reported that he still hadn’t had a response from the City Council.

**17.078 – TO REVIEW THE PARISH COUNCIL’S RISK ASSESSMENT**

The Councillors considered the updated Risk Assessment presented by the Clerk and resolved to adopt it.

**17.079 - FINANCE**

*(a) Financial Report*

The Clerk presented a detailed report showing the actual income and expenditure for the year for the period to 10 May 2017. The report reflected the receipts and payments (net of VAT) below.

The bank balances at 10 May were: -

Current Account	£500.00
Business Money Manager Account	£9,878.37

*(b) To note accounts for payment*

291 YLCA	Subscription for 2017-18	£119.00
292 James Mackman	Clerk’s salary net – April & May	£271.26
293 Post Office Ltd	Income tax – April & May	£67.60

294 James Mackman Expenses £12.68

(c) *To receive a report on income received*

HSBC	Bank interest	£0.53
City of York Council	1 <sup>st</sup> half year's precept	£1,425.00
Allotment holder	Allotment rent	£20.00

(d) *To agree to subscribe to the YLCA for 2017-18 - £119.00*

It was agreed to subscribe to the YLCA for 2017-18.

(e) *To agree the Annual Governance Statement on the Annual Return*

The Councillors considered the questions in the Annual Governance Statement of the Annual Return. It was agreed that the Parish Council response to all the questions is "Yes" and the Chairman and Clerk signed the form.

(f) *To agree the Statement of Accounts on the Annual Return*

The Clerk showed the Chairman supporting evidence as to where the entries in the Annual Return had come from. The Chairman, being satisfied with the answers, put the Annual Return to the vote which was carried. The Chairman and the Clerk then signed the Annual Return

(g) *To reappoint the internal auditor*

It was agreed to reappoint Linda Cariss as the internal auditor.

(h) *To agree the statutory 1% increase in the Clerk's salary from 1 April 2017*

This was agreed.

**17.080 – TO RECEIVE A REPORT ON VILLAGE POLICING**

The Clerk reported that no incidents in Hessay had been reported to the police during March but the incident below was reported in April.

Burglary	5 <sup>th</sup> April – Garage broken in to at Moor Villa Farm, Hessay. Ride on mower, wooden trailer and a petrol strimmer stolen
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**17.081 - CLERK'S REPORT:**

(a) *Progress on the clearance of the gutter and pipe in Shirbutt Lane (Min. 17.040a) - (Jan 16)*

No news on this subject.

**17.082 - TO NOTE CORRESPONDENCE RECEIVED BY THE CLERK**

17.082.01 – *The Clerk referred to the following items of correspondence received since the March meeting*

Kathryn Wright - Thanks for Chapel rent

17.082.02 - *It was noted that the correspondence received since the March Parish Council meeting listed below had been circulated to Councillors prior to the meeting*

(a) Explore York Libraries & Archives - Yortime April 2017 and May 2017

(b) Julia Mulligan - Police update

(c) Julian Sturdy - E-Bulletin

(d) Phil Irwin, CYC - Cattle crossing signs - going up soon

(e) Sue Gill, CYC - Roecliffe Court sign update

(f) YLCA - White Rose Update, March 2017

(g) YLCA - Letter from NALC re precepts

(h) YLCA - NALC funding bulletin

*17.082.03 - It was agreed that the correspondence received since the March Parish Council meeting, as listed below, be circulated to the Councillors*

- (a) Clerk & Councils Direct, May 2017 - Issue 111
- (b) Thorpe Arch Estate - The Archway, Spring 2017

**17.083 - TO CONSIDER MINOR MATTERS**

None.

**17.084 – TO CONSIDER ITEMS FOR THE NEXT AGENDA**

Appointment of a Vice-Chairman. The proposed asphalt plant in the Industrial Estate.

**17.085 - TO AGREE THE DATE OF NEXT MEETING**

It was agreed that the next meeting would be held on 6 June. This will be specifically about the proposed asphalt plant.

There being no more business the meeting was formally closed at 9.45pm.

Chairman.....

Date.....

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