

## HESSAY PARISH COUNCIL

### MINUTES OF THE PARISH COUNCIL MEETING HELD AT 7.30PM IN THE CHAPEL SCHOOLROOM, HESSAY, ON WEDNESDAY 13 MAY 2015

**Present:** Councillors Mark Barratt (Chairman), Helen Candy, Roger Hildreth and Penny Taylor. Also present was the Clerk, James Mackman.

#### **PUBLIC PARTICIPATION**

None.

#### **15.042 – TO ELECT A CHAIRMAN FOR THE YEAR**

Councillor Barratt was elected as Chairman unanimously.

#### **15.043 - TO RECEIVE THE CHAIRMAN'S SIGNED DECLARATION OF ACCEPTANCE OF OFFICE**

Councillor Barratt signed the Declaration of Acceptance of Office. The Clerk confirmed that all the newly elected Councillors had signed their respective Declarations of Office.

#### **15.044 - CO-OPTION AND INTRODUCTION OF NEW COUNCILLOR**

No name was put forward for co-option.

#### **15.045 – TO ELECT A VICE-CHAIRMAN**

Councillor Hildreth was elected as Vice-Chairman.

#### **15.046 – TO RECEIVE DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST (NOT PREVIOUSLY DECLARED) ON ANY MATTERS OF BUSINESS**

At this point Councillor Barratt declared an interest in agenda item 15.050b (pond maintenance) and Councillor Hildreth declared an interest in agenda item 15.056 (verge cutting).

#### **15.047 - TO RECEIVE APOLOGIES AND APPROVE REASONS FOR ABSENCE**

All Councillors being present there were no apologies.

#### **15.048 - TO CONFIRM THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 11 MARCH 2015**

The minutes of the meeting held on 11 March 2015, having been circulated and read, were accepted and signed as a true record.

#### **15.049 - TO RECEIVE THE CITY OF YORK COUNCILLOR'S REPORT – FOR INFORMATION ONLY**

No City Councillor was present to give a report.

#### **15.050 – TO MAKE DECISIONS ON PARISH COUNCIL LAND**

*(a) Registration of Parish Land - To receive an update and make appropriate decisions*

As Andrew Hardcastle is no longer a Councillor he has handed the paperwork to Councillor Hildreth. It was noted that there has been no movement on the statutory declarations which are more accurately called Statements of Truth.

*(b) Hessay Pond including awarding a contract for grass cutting/maintenance for the year*

Councillor Barratt left the meeting and Councillor Hildreth took the chair. It was agreed to accept a quotation of £229 per annum for the pond maintenance and that this would be for the three years to 31 March 2018.

(c) *Willow Garth*

Councillor Barratt resumed the chair.

It was noted that no work is needed to Willow Garth at the present time.

(d) *Allotments*

Two allotments are available.

(e) *Thief Lane*

No report on this subject.

(f) *Sandpit Field*

No report on this subject.

### **15.051 - PLANNING APPLICATIONS**

*To note Local Authority Planning Decisions*

It was noted that the Local Planning Authority had approved the following application:

- Ref: 15/00164/FUL – Porch to front at The Paddocks, 3 Roecliffe Court by Mr & Mrs Paul Crane.

### **15.052 - TO DISCUSS BROADBAND PROVISION IN THE VILLAGE.**

Councillor Candy reported that no meeting of the working party had been held. One is to be arranged. **(Action Councillor Candy)**

### **15.053 - TO DISCUSS THE CONDITION OF THE VILLAGE ROADS, MUD & SWEEPING, POTHoles, FOOTPATHS, AND SIGNAGE INCLUDING THE HESSAY SIGN AT THE JUNCTION OF NEW ROAD & MAIN STREET**

Councillors reported having received a number of complaints about mud on the village roads and had advised residents to report this directly to the City Council.

The Councillors agreed that residents be emailed and advised that any incidence of mud on the roads should be reported to the City Council on 01904 551550.

It was agreed that the Parish Council buys the Guideline & Specification document from Signpost Restoration Ltd to enable the Parish Council to make a decision on refurbishing the sign opposite the junction of New Road with Main Street. **(Action Clerk)**

### **15.054 - TO DISCUSS PROGRESS ON ROAD SAFETY AND TRAFFIC CALMING IN THE VILLAGE**

It was suggested that the 30mph limit in New Road be moved further out of the village. Any sign should incorporate a “CATTLE CROSSING” sign. The Clerk is to arrange a site meeting with the City Council to progress the matter. **(Action Clerk)**

### **15.055 - TO DISCUSS THE JUNCTION OF NEW ROAD WITH THE A59 & THE ENTRANCE TO THE INDUSTRIAL ESTATE IN NEW ROAD**

The junction continues to be a problem. Residents are to be encouraged to report “near misses” to the Ward Councillor, Chris Steward.

### **15.056 - TO CONSIDER THE QUOTATIONS FOR VERGE CUTTING WITHIN THE VILLAGE**

At this point Councillor Hildreth retired from the meeting. The Councillors considered two quotations for verge cutting and awarded the contract to Roger Hildreth who then rejoined the meeting. The contract is to run until 31 March 2018.

**15.057 – TO DISCUSS THE CREATION OF A FOOTPATH ALONG THE WETHERBY ROAD AT RUFFORTH.**

The Clerk reported that he had had a response from the City Council to the effect that the City Engineers were working on a price and this would be forthcoming soon. **(Action Clerk)**

**15.058 – TO DISCUSS THE BUS SERVICE THROUGH THE VILLAGE**

It was noted that a new contractor is operating the bus service that runs through the village. There is a timetable by the bus stop but this only shows the time of buses from the village. It does not show when the buses leave York or Ripon. Councillor Barratt is to print a time table, laminate it and put it up at the bus stop. **(Action Councillor Barratt)**

**15.059 – TO RECEIVE A REPORT ON VILLAGE POLICING**

Note of the following incident in Hessay had been received from Nigel Colley PCSO 5642, Rural West Safer Neighbourhood Policing Team.

6 Mar	Theft	Items taken from a vehicle	Main Street
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**15.060 - TO CONSIDER COUNCILLOR TRAINING**

The latest schedule of training from the YLCA was considered. It was agreed that no training would be booked for the time being.

**15.061 - FINANCE**

*(a) Financial Report*

The Clerk presented a detailed report showing the actual income and expenditure for the year for the period to 13 May 2015. The report reflected the receipts and payments (net of VAT) below.

The bank balances at 13 May were:

Current Account	£500.00
Business Money Manager Account	£9,509.54

*(b) To agree accounts for payment*

234 Hessay Methodist Chapel	Room hire for 2014-15	£100.00
235 YLCA	Annual subscription	£112.00
236 James Mackman	Clerk's salary net – April & May	£268.52
237 Post Office Ltd	Income tax – April & May	£67.00
238 James Mackman	Expenses	£5.91

*(c) To receive a report on income received*

HSBC	Bank interest	£0.94
City of York Council	1 <sup>st</sup> half-year's precept	£1,425.00
John Mylchreest	Allotment rent	£20.00

*(d) To agree to subscribe to the YLCA for 2015-16 - £112.00*

It was agreed to subscribe to the YLCA for the current year.

*(e) To agree the Statement of Accounts on the Annual Return*

The Clerk gave an explanation of the figures in the Statement of Accounts on the Annual Return. It was agreed that the Chairman and the Clerk should sign the form.

*(f) To agree the Annual Governance Statement on the Annual Return*

The Councillors considered the questions in the Annual Governance Statement of the Annual Return. It was agreed that the Parish Council response to all the questions is "Yes" and the

Chairman and Clerk signed the form.

**15.062 - CLERK'S REPORT:**

(a) *Progress on clearing the footpath from the Chapel to the village (Min. 15.037) – (Jan 15)*

No progress to report on this subject.

(b) *Progress on the replacement of the grit bin outside 4 Main Street (Min. 15.030) – (Mar 15)*

The Clerk reported that the removed bin had been provided by the City Council's Housing Department and that it would now appear to be under the auspices of Highways. The Clerk will endeavour to follow this up and see if the bin can be replaced. **(Action Clerk)**

**15.063 - TO NOTE CORRESPONDENCE RECEIVED BY THE CLERK**

*15.063.01 - The Clerk referred to the following item of correspondence*

- (a) Ainsty (2008) Internal Drainage Board - Electors Rights notice
- (b) CYC - Result of uncontested election notices
- (c) Emails from two residents complaining about mud on the roads in the village
- (d) YLCA - Standards Board request

*15.063.02 - It was noted that the correspondence listed below had been circulated to Councillors prior to the meeting*

- (a) CYC - Yortime News - May 2015
- (b) CYC - Rufforth with Knapton Neighbourhood Plan details
- (c) St Leonard Hospice 30th Anniversary - York Minster
- (d) Julian Sturdy - Surgeries notice
- (e) Julian Sturdy - E-Bulletin
- (f) North Yorkshire Police - Community grants details
- (g) Treemendous of York - Tree planting
- (h) YLCA - White Rose Update - March 2015
- (i) YLCA - Provision of Services Agreement, 2015-16

*15.063.03 - It was agreed that the correspondence received since the March Parish Council meeting, as listed below, be circulated to the Councillors*

- (a) BT - Adopt a Kiosk booklet
- (b) Clerk & Councils Direct - May 2015, Issue 99

**15.064 - TO CONSIDER MINOR MATTERS**

Concern was expressed about the amount of litter in New Road. The Clerk is to report this in order for it to be cleared. **(Action Clerk)**

**15.065 – TO CONSIDER ITEMS FOR THE NEXT AGENDA**

None.

**15.066 - TO AGREE THE DATE OF NEXT MEETING**

It was agreed that the following meeting would be held on Wednesday, 8 July at 7.30pm. Subsequent meetings will be held on 9 September and 11 November 2015.

There being no more business the meeting was formally closed at 9.30pm.

Chairman.....

Date.....2015 #

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