

## HESSAY PARISH COUNCIL

### MINUTES OF THE ANNUAL PARISH COUNCIL MEETING HELD AT 7.30PM IN THE CHAPEL SCHOOLROOM, HESSAY, ON WEDNESDAY 11 SEPTEMBER 2013

**Present:** Councillors Mark Barratt (Chairman), Helen Candy, Andrew Hardcastle, Penny Taylor and Roger Hildreth. Also present were City Councillor Chris Steward, six residents and the Clerk, James Mackman.

#### **PUBLIC PARTICIPATION**

None.

#### **13.080 – TO RECEIVE DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST (NOT PREVIOUSLY DECLARED) ON ANY MATTERS OF BUSINESS**

None.

#### **13.081 - TO RECEIVE APOLOGIES AND APPROVE REASONS FOR ABSENCE**

All Councillors being present there were no apologies.

#### **13.082 - TO CONFIRM THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 3 JULY 2013**

The minutes of the meeting held on 3 July 2013, having been circulated and read, were accepted and signed as a true record.

#### **13.083 - TO CONFIRM THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 16 JULY 2013**

The minutes of the meeting held on 16 July 2013, having been circulated and read, were accepted and signed as a true record.

#### **13.084 - TO RECEIVE THE CITY OF YORK COUNCILLOR'S REPORT – FOR INFORMATION ONLY**

City Councillor Chris Steward said:-

- That the consultation period for the York Local Plan ended on 31 July. The City Council Officer in charge of the Plan has said that, if the technology allows, all submissions should be available on the City Council's website.
- The new refuse collecting regime will mean that householders will have to pay for a second green waste bin to be emptied.

#### **13.085 – TO MAKE DECISIONS ON PARISH COUNCIL LAND**

*(a) Registration of Parish Land - To receive an update and make appropriate decisions*

There was no progress to report on this subject other than that the matter is in hand.

*(b) Hessay Pond*

It was reported that the pond area "is looking good".

*(c) Willow Garth*

The intention is to hold a working party to carry out a tidy-up of the Willow Garth area when the weather permits. Previous attempts earlier this year had to be abandoned because of the wet weather.

(d) *Allotments*

- i. It was reported that the allotments have been successful this year with good crops being produced.
- ii. It was noted that the well has now been fenced off.

(e) *Thief Lane*

There was a discussion about the public's right of access along Thief Lane. It was agreed that Thief Lane, although owned by the Parish Council, is private land and the public have no right of access.

(f) *Sandpit Field*

No report.

**13.086 - PLANNING APPLICATIONS**

(a) *To consider the following planning applications*

Ref: 13/02256/FUL – New farm track and vehicle access to highway at Glebe Farm, Hessay to Moor Bridge by Mr Stuart Gledhill.	No objections
Ref: 13/02547/FUL – Single-storey rear extension (resubmission) at Hedgerows, Shirbutt Lane by Mr & Mrs Sorby	No objections

(b) *To note Local Authority Planning Decisions*

It was noted that the Local Planning Authority had approved the following applications:

- Ref: 13/02023/FUL – Single-storey side extension at Glebe Farm, Hessay to Moor Bridge by Mr Stuart Gledhill.
- Ref: 13/02035/FUL – Construction of earth banked slurry lagoon at Curlew Fields Farm, New Road by Mr Roger Hildreth.
- Ref: 13/02256/FUL – New farm track and vehicle access to highway at Glebe Farm, Hessay to Moor Bridge by Mr Stuart Gledhill.

(c) *To agree the policy on the retention of planning applications*

The Clerk reported that he has been keeping plans for three years so every year the oldest set of plans is recycled. He said that as new planning applications will be received in electronic form and old plans can be seen on the City Council's website. He asked the question "Is there any point in keeping paper copies?" The Councillors agreed that paper copies of plans should be kept for the time being. Councillor Barratt agreed to store the plans. **(Action Clerk)**

**13.087 - TO DISCUSS CONTINUING IMPROVEMENTS TO COMMUNICATION INCLUDING SUPERFAST BROADBAND AND CONTINUING THE PARISH COUNCIL'S WEBSITE**

- (a) Councillor Candy reported that she had the email addresses of approximately 50 households to whom she could email Parish Council communications. People were giving her details of any change to their email address and new addresses were being added.

- (b) There was no news on the provision of faster broadband to the village. City Councillor gave the name of a contact on the City Council and Councillor Candy agreed to pursue the subject with them. **(Action Councillor Candy)**

**13.088 - TO DISCUSS ROAD AND PATH SWEEPING, POTHOLES, BROKEN SIGNS AND THE STATE OF THE FOOTPATH IN NEW ROAD AND SHIRBUTT LANE**

- (a) It was reported that the roads in the village had been swept and potholes have been filled.
- (b) The Clerk reported that he had obtained from the City Council details of the parameters it uses as to which potholes will be filled and which left. For a pothole to qualify to be filled it must measure at least 30cm across and be at least 4cm deep.
- (c) It was reported that vegetation is slowly reducing the width of the footpath along New Road. The City Council is to be asked to arrange for the footpath to be cleared. **(Action Clerk)**

**13.089 – TO DISCUSS THE SUBJECT OF THE ENTRANCE TO THE INDUSTRIAL ESTATE IN NEW ROAD**

There was no news to report on this subject.

**13.090 - TO DISCUSS SIGNAGE TO DETER DRIVERS OF VEHICLES IN EXCESS OF THE WEIGHT LIMIT GOING THROUGH THE VILLAGE**

There was no news to report on this subject. It was agreed that the Clerk should pursue the City Council for an answer. **(Action Clerk)**

**13.091 - TO RECEIVE A REPORT ON VILLAGE POLICING**

It was noted that no incidents had been reported to the police during the months of July and August.

**13.092 - FINANCE**

*(a) Financial Report*

The Clerk presented a detailed report showing the actual income and expenditure for the year for the period to 11 September 2013. The report reflected the receipts and payments (net of VAT) below.

The bank balances at 11 September were:

Current Account	£500.00
Business Money Manager Account	£8,060.10

*(b) To agree accounts for payment*

154 Linda Cariss	Internal audit fee	£80.00
155 James Mackman	Clerk's salary net – August & September	£268.02
156 Post Office Ltd	Income tax – August & September	£66.80
157 James Mackman	Expenses	£5.38
158 BATA	Fencing material	£24.40

*(c) To receive a report on income received*

HSBC	Bank interest	£0.95
------	---------------	-------

(d) *To agree a 1% salary increase for the Clerk backdated to 1 April 2013*

The Clerk explained that there has been a National agreement to increase Clerk's Salaries by 1% backdated to 1 April 2013. This is the first increase since 2009. It was agreed that the increase should be implemented.

(e) *To confirm buying a copy of the 4<sup>th</sup> edition of the Good Councillor's Guide for each Councillor*

The Councillors confirmed the purchase of five copies of this publication.

**13.093 - CLERK'S REPORT:**

(a) *Progress on refurbishing the seat by the pond (Min. 13.070a) – (Jul 12)*

Although the resident who was going to refurbish the seat has now moved from the village he has said that he will carry out the work. It was agreed that this offer should be accepted.

(b) *Progress on the removal of vegetation at the junction of Shirbutt Lane and the A59 (Min. 13.070b) – (Jul 12)*

It was reported that the vegetation on the corner had been flailed and although the hedge hadn't been cut back there was no obstruction. It was agreed to delete this item from future agendas.

**13.094 - TO NOTE CORRESPONDENCE RECEIVED BY THE CLERK**

*It was agreed that the correspondence received since the July meeting, as listed below, be circulated to the Councillors*

(a) Clerk & Councils Direct - September 2013 - Issue 89

(b) Environment Agency - Allerton Waste Recovery Park - permit confirmation

(c) Julian Sturdy MP - notice of the dates of his surgeries

(d) Police & Crime Commissioner North Yorkshire - Special Constables advertisement

**13.095 - TO CONSIDER MINOR MATTERS**

None

**13.096 – TO CONSIDER ITEMS FOR THE NEXT AGENDA**

Tour de France 2014.

Planting of the permanent Christmas tree

**13.097 - TO AGREE THE DATE OF NEXT MEETING**

It was agreed that the following meeting would be held on Wednesday, 13 November 2013 at 7.30pm. Subsequent meetings will be held on 8 January and 12 March 2014.

There being no more business the meeting was formally closed at 8.38pm.

Chairman.....

Date.....

James Mackman, Clerk 10 Fairfields Drive, Skelton, York YO30 1YUP  
Telephone 01904 781752 email [jmackman@tesco.net](mailto:jmackman@tesco.net)