

HESSAY PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD AT 7.00PM IN THE CHAPEL SCHOOLROOM, HESSAY, ON WEDNESDAY 12 SEPTEMBER 2012

Present: Councillors Mark Barratt (Chairman), Helen Candy, Andrew Hardcastle. Also present was one member of the public and the Clerk, James Mackman.

PUBLIC PARTICIPATION

None.

12.083 – TO RECEIVE DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA

None.

12.084 - TO RECEIVE APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Roger Hildreth and Penny Taylor.

12.085 - TO CONFIRM THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 4 JULY 2012

The minutes of the meeting held on 4 July 2012, having been circulated and read, were accepted and signed as a true record.

12.086 - TO RECEIVE THE CITY OF YORK COUNCILLOR'S REPORT – FOR INFORMATION ONLY

City Councillor Chris Steward was not present so there was no report.

12.087 – TO MAKE DECISIONS ON PARISH COUNCIL LAND

(a) Registration of Parish Land - To receive an update and make appropriate decisions

Councillor Hardcastle reported that he and Councillor Hildreth are progressing on drawing up the wording for the Statutory Declarations that are needed.

(b) General maintenance of the pond area

The low hanging branches of the willow tree have been cut back.

(c) Willow Garth

i. Provision of a replacement tree for the removed tree.

It was reaffirmed that a replacement tree would be planted towards the end of the year.

ii. Report of working party

Councillor Hildreth will be organising the working party later in the year. Notice of the working party will be emailed to all residents. **(Action Councillors Hildreth and Candy)**

(d) Allotments

It was reported that rabbits are still a problem. One tenant has netted his plot. One plot was flooded owing to the heavy rain this summer which has been reported as being the wettest for one hundred years.

(e) Marking Jubilee trees

There was no progress to report on this subject. Councillor Barratt said he would speak to some of the older village residents. **(Action Councillor Barratt)**

(f) Other areas

No report.

12.088 - PLANNING DECISIONS

It was noted that no planning applications have been received since the July Parish Council meeting.

Councillor Candy reported on the E-Planning meeting she had attended. There was strong pressure from the City Council's Planning Department for the introduction of electronic planning. The majority of Parish Councils represented wished to continue the present system of paper plans. The Councillors resolved to press for the continuation of paper plans.

12.089 - TO DISCUSS CONTINUING IMPROVEMENTS TO COMMUNICATION INCLUDING REVIEWING PROGRESS ON THE PROPOSED WEBSITE

Councillor Candy reported that she has installed a counter on the Parish Council's website so she can see numbers of visits to the website.

It was noted that we have email addresses for about 30 of the 99 houses in the village.

Two adverts for the Parish Council's website had appeared in the Church Magazine but it was thought that they had produced little interest.

A number of photographs of the village are now to hand and these will be incorporated into the website in due course.

12.090 - TO DISCUSS ROAD AND PATH SWEEPING, POTHoles, BROKEN SIGNS AND THE STATE OF THE FOOTPATH IN NEW ROAD

It was reported that the gutters in the village have been swept twice since the July Parish Council meeting.

It was noted that the "Hessay Industrial Estate" sign on the A59 on the eastward approach to New Road has slipped to the bottom of the posts again and the lettering is obscured by the long grass. The problem with the sign is that when it is down the wording can't be seen and when it is up it obscures the view of the A59 for drivers coming out of the drive behind it. It was agreed that the City Council be asked to either install taller posts so that the sign is higher or move the whole sign up the road towards Harrogate so that it no longer obscures on-coming traffic. **(Action Clerk)**

12.091 – TO DISCUSS THE SUBJECT OF THE ENTRANCE TO THE INDUSTRIAL ESTATE IN NEW ROAD

After discussion it was agreed that a site meeting should be arranged with the an Officer from the City Council so that options for improving access to the Industrial Estate could be discussed. **(Action Clerk)**

12.092 – TO CONSIDER TAKING PART IN THE "YORK GET GROWING" PROJECT

The Conservation Volunteers are Project Officers for the Big Lottery Local Food funded project to encourage local food growing in the City of York area. The Councillors looked at the range of ideas on offer. It was agreed that advice and support should be sought for improvements to the allotments and the planting of an apple orchard on part of the Parish Council's land in Shirbutt Lane. **(Action Clerk)**

12.093 – TO CONSIDER MAKING A DONATION TOWARDS THE PURCHASE OF A CHRISTMAS TREE FOR THE VILLAGE.

It was agreed that the Parish Council would provide the sum of £50 towards the cost of a Christmas tree. It was also agreed that the Christmas tree should be removed by 6 January 2013.

12.094 - TO RECEIVE A REPORT ON VILLAGE POLICING

No incidents were reported to the police during July. The following incident was reported in August.

11 Aug	Criminal damage	Fence damaged	Industrial Estate
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12.095 - FINANCE

(a) Financial Report

The Clerk presented a detailed report showing the actual income and expenditure for the year for the period to 12 September 2012. The report reflected the receipts and payments (net of VAT) below.

The bank balances at 12 September were:

Current Account	£500.00
Business Money Manager Account	£8,153.46

(b) To agree accounts for payment

208 Mrs L Cariss	Internal audit fee	£80.00
209 James Mackman	Clerk's salary net – August & September July	£260.04
210 Post Office Ltd	Income tax – August & September	£65.00
211 James Mackman	Expenses	£8.75

(c) To receive a report on income received

HSBC	Bank interest	£1.04
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(d) To consider the Internal Auditor's report

The Clerk read the Internal Auditor's report. There were no adverse comments in the report which was accepted.

12.096 - CLERK'S REPORT:

(a) *Progress on the repairs to the pavement outside No. 6 Main Street (Min. 12.078a) – (Nov 09)*
No news on this subject.

(b) *Progress on the repairing of potholes in New Road (Min. 12.078b) – (Jul 11)*
The potholes have been filled.

(c) *Progress on replacing Cat Lane finger post (Min. 12.078c) – (Mar 12)*

The Clerk reported that the City Council will not be replacing the wooden finger post but it has put up a directional sign on the post on the opposite side of the road.

(d) *Progress on the clearing of vegetation off the pavement and gutter in Shirbutt Lane (Min. 12.078d) – (May 12)*

Community Payback cleared a section of the pavement and gutter in Shirbutt Lane. It was agreed that they be invited back to clear some more path

(e) *Progress on refurbishing the seat by the pond (Min. 12.064c) – (Jul 12)*
No progress to report on this subject.

(f) *Progress on the removal of vegetation at the junction of Shirbutt Lane and the A59 (Min. 12.069) – (Jul 12)*

In the absence of Councillor Steward there was no progress to report.

12.097 - TO NOTE CORRESPONDENCE RECEIVED BY THE CLERK

12.097.1 - The Clerk referred to the following items of correspondence

- (a) Ainsty (2008) Internal Drainage Board - Completion of Audit statement which had been put on the notice board
- (b) A letter from the Audit Commission confirming the appointment of Littlejohn LLP as the external auditor
- (c) Details of changes to banking services from HSBC
- (d) A letter from the YLCA regarding the Government's proposition to change the law on Parish Council s' payments procedure which was noted

12.097.2 - It was agreed that the correspondence received since the July meeting, as listed below, be circulated to the Councillors

- (a) Clerk & Councils Direct - July 2012 - Issue 82
- (b) Clerk & Councils Direct - September 2012 - Issue 83
- (c) CYC - Strategic Cycle Network Review - Summer 2012
- (d) YOPF - Newsletter Summer 2012

12.098 - TO CONSIDER MINOR MATTERS

It was agreed that a Newsletter would be produced and circulated.

12.099 - TO CONSIDER ITEMS FOR THE NEXT AGENDA

None.

12.100 - TO AGREE THE DATE OF NEXT MEETING AS WEDNESDAY 14 NOVEMBER 2012 AT 7.30PM

It was agreed to hold the next meeting on 14 November at 7.30pm. Subsequent meetings will be held on 9 January and 13 March 2013.

There being no more business the meeting was formally closed at 9.16pm.

Chairman.....

Date.....

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