

HESSAY PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD AT 7.30PM IN THE CHAPEL SCHOOLROOM, HESSAY, ON WEDNESDAY 14 SEPTEMBER 2011

Present: Councillors Mark Barratt, Helen Candy, Andrew Hardcastle, Roger Hildreth and Penny Taylor. Also present were City Councillor Chris Steward, three members of the public and the Clerk, James Mackman.

PUBLIC PARTICIPATION

None.

11.079 – TO RECEIVE DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA

None.

11.080 - TO RECEIVE APOLOGIES FOR ABSENCE

All Councillors being present there were no apologies.

11.081 - TO CONFIRM THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 13 JULY 2011

The minutes of the meeting held on 13 July 2011, having been circulated and read, were accepted and signed as a true record.

11.082 - TO RECEIVE THE CITY OF YORK COUNCILLOR'S REPORT – FOR INFORMATION ONLY

City Councillor Chris Steward reported that

- The next Ward Committee meeting is to be held at Askham Bryan on 19 October
- He had spoken to Alastair Briggs, the City Council's Traffic Engineer, who had said that the signs in the area were adequate and he would not agree to adding another sign

11.083 – TO MAKE DECISIONS ON PARISH COUNCIL LAND

(a) Registration of Parish Land

i. To appoint a solicitor (required for registration purposes)

Councillor Barratt referred to an email from Angela Rheinholz of Grays Solicitors in which she said she would be delighted to act on behalf of Hessay Parish Council in respect of the first registration of land. She said that she thought that the process would cost about £600 plus VAT. It was agreed that a meeting with Angela Rheinholz was needed in order to report back at the next Parish Council meeting.

ii. Registration of the pond area as a Village Green

It was agreed that, the registration as a green will be dropped from the agenda for the time being, and should be revisited after the first registration of the land has been progressed.

(b) General maintenance of the pond area

It was agreed that the pond and the area round the pond is looking good.

(c) Allotments

No progress in renting the remaining allotment. If no additional tenant is found before next season the spare plot should be shared between existing tenants

(d) The use of BTCV in clearing Parish Council-owned land.

No quotation for the agreed work had been received. The Clerk is to make sure that a quotation is to hand for the November meeting.

(e) *Progress on increasing the number of bird boxes*
The bird boxes will be progressed through the winter months.

(f) *Progress on refurbishing the Main Street seat*
Jack Holliday was thanked for his work in refurbishing the seat. Jack said that he would like to give the seat another coat of water-based varnish. The Councillors agreed to this. Jack is to submit a bill for the cost of the materials he has used but doesn't wish to be reimbursed for any time he has spent on the project.

(g) *Other areas*
No reports

11.084 - PLANNING APPLICATIONS

(a) *To consider the following planning applications*

Ref: 11/02005/FUL – First floor side extension at Mizpah Cottage, Shirbutt Lane by Mr & Mrs Craggs.	No objections
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(b) *To note Local Authority Planning Decisions*

It was noted that the Local Planning Authority had refused the following planning applications

- Ref: 11/01481/FUL – Single-storey extension to west elevation at Rose Lodge, Shirbutt Lane by Mr Tony Miller.
- Ref: 11/01501/FUL – Two-storey side extension at Rose Cottage, Shirbutt Lane by Mr Gary Kaye.

11.085 - TO DISCUSS CONTINUING IMPROVEMENTS TO COMMUNICATION INCLUDING THE PRODUCTION OF A NEWSLETTER AND A VILLAGE WEBSITE

Councillor Candy reported that the Parish Council could acquire the domain name of www.hessay.org for £10.00 a year. Hosting a website would cost approximately £5 per month. It was agreed that the Parish Council should pursue the idea of acquiring its own website. It was agreed that Councillor Candy is to work with the Clerk in designing a suitable website. **(Action Councillor Candy and Clerk)**

11.086 - TO DISCUSS ROAD AND PATH SWEEPING, POTHOLE, BROKEN SIGNS AND THE STATE OF THE FOOTPATH IN NEW ROAD

It was noted that the gutters had just been swept but there was no report as to the standard of the work.

11.087 – TO DISCUSS THE BUS SERVICE – 142 & 143

The Clerk reported no progress on this subject. He had tried on a number of occasions to contact the City Council's Public Transport Planner but without success. He agreed to keep trying. **(Action Clerk)**

11.088 – TO DISCUSS THE SUBJECT OF THE A59/NEW ROAD JUNCTION

It was agreed that if an appropriate notice is available, one should be added to the sign before New Road when travelling from York to state that the junction is dangerous. The wording should be such as is allowed under Road Traffic Regulations. **(Action City Councillor Chris Steward)**

11.089 - TO DISCUSS A REQUEST FOR THE PARISH COUNCIL TO GIVE £150 TOWARDS A 12FT CHRISTMAS TREE AND TWO ADDITIONAL SETS OF RECHARGEABLE CHRISTMAS LIGHTS.

It was agreed to give a donation of £50.00 towards the 2011 Christmas tree. The tree is to be removed by 9 January 2012. It was resolved not to make a contribution towards additional Christmas tree lights. (Action Clerk)

11.090 - TO CONSIDER THE POSITION AND NUMBER OF SALT BINS IN THE VILLAGE

The City Council provides one salt bin in Hessay. It is located outside No. 6 Main Street. It was agreed that no more salt bins are required.

11.091 – TO DISCUSS BULB PLANNING IN THE VILLAGE

It was agreed that the Parish Council should buy £100 of snowdrops which are to be planted in the pond area, and £100 of daffodil / crocus bulbs. The daffodils are to be planted in the verge adjacent to the pond, at the entrance to the village in Main Street and in New Road, and the Crocus in the verge with the post-box. Councillor Barratt will arrange the purchase of the bulbs, it was agreed to hold a working party to plant the bulbs in October using the chapel school room as a base. (Action Councillor Barratt)

11.092 - TO AGREE TO THE PARISH COUNCIL REGISTERING WITH THE INFORMATION COMMISSIONER'S OFFICE WITH REGARDS TO THE FREEDOM OF INFORMATION

It was agreed that the Parish Council should register with the Information Commissioner. The cost will be £35 per year. (Action Clerk)

11.093 - FINANCE

(a) Financial Report

The Clerk presented a detailed report showing the actual income and expenditure for the year for the period to 14 September 2011. The report reflected the receipts and payments (net of VAT) below.

The bank balances at 14 September were:

Current Account	£500.00
Business Money Manager Account	£8,917.28

(b) To agree accounts for payment

118	Mazars	External auditor's fee	£50.00
119	James Mackman	Clerk's salary net – August & September	£259.84
120	Post Office Ltd	Income tax – August & September	£65.20
121	James Mackman	Expenses	£9.54

(c) To receive a report on income received

HSBC	Bank Interest	£1.12
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11.094 - CLERK'S REPORT:

(a) Progress on the repairs to the pavement outside No. 6 Main Street (Min. 11.075a) – (Nov 09)

There was no progress to report on this subject but the Clerk had recently taken a photograph of the hole in the pavement which he is to send to the City Council.

(b) *Progress on the raising of the sunken manhole covering the road outside Wheatsheaf House (Min. 11.075b) – (Mar 10)*

City Councillor Steward reported that he had spoken to Yorkshire Water about the problem with the manhole cover and was given to understand that appropriate repair would be made.

(c) *Progress on the repairing of potholes in New Road (Min. 11.070a – (Jul 11)*

It was reported that the pothole opposite the entrance to the Industrial Estate had been repaired. The two holes in the pavement near the A59 had not been repaired.

(d) *Progress on the Ward Committee Funding claims for 2012-13 (Min. 11.074) – (Jul 11)*

The Clerk reported that the Parish Council’s claims for £200 funding for more bird and bat boxes and £1,000 for allotment fencing in the 2012-13 budget round had been accepted and would appear on the ballot paper in the next edition of “Your Ward”.

11.095 - TO NOTE CORRESPONDENCE RECEIVED BY THE CLERK

11.095/1 - The Clerk read or referred to the following items of correspondence:-

- (a) A completion of audit statement from the Ainsty (2008) Internal Drainage Board which the Clerk had put on the notice board
- (b) A poster from the City Council re “Repair, Re-use Revitalise” which is to be put on the notice board

11.095/2 – It was agreed that the correspondence received since the July meeting, as listed below, be circulated to the Councillors

- (a) Clerk & Councils Direct - Sep 2011 - Issue 77
- (b) NYCC - Minerals & Waste Development Framework info
- (c) Royal Horticultural Society - Britain in Bloom letter
- (d) Rural Action Yorkshire - Country Air, Summer 2011, Issue 120
- (e) Thorp Arch Estate - The Archway - Summer 2011
- (f) York & North Yorkshire Probation Trust - Information
- (g) York Open Planning Forum - Newsletter, June 2011

11.096 - TO CONSIDER MINOR MATTERS AND ITEMS FOR THE NEXT AGENDA

Minor Matters

It was agreed that notice of the Harvest Festival event should be included in the next Newsletter.

Items for the next agenda

To consider a grant to the Methodist Church Hall. Details will be available for the November meeting when a representative from the Methodist Church will be invited to address the Parish Council.

11.097 - TO AGREE THE DATE OF NEXT MEETING AS WEDNESDAY 9 NOVEMBER 2011 AT 7.30PM

It was agreed to hold the next meeting on 9 November at 7.30pm,

There being no more business the meeting was formally closed at 9.40pm.

Chairman.....

Date.....

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