

## HESSAY PARISH COUNCIL

### MINUTES OF THE PARISH COUNCIL MEETING HELD AT 8.00PM IN THE CHAPEL SCHOOLROOM, HESSAY, ON WEDNESDAY 13 JULY 2011

**Present:** Councillors Mark Barratt, Helen Candy and Penny Taylor. Also present were City Councillor Ian Gillies, three members of the public and the Clerk, James Mackman.

#### **PUBLIC PARTICIPATION**

None.

#### **11.059 - ELECTION OF CHAIRMAN**

Councillor Barratt was elected Chairman for the ensuing year.

#### **11.060 - TO RECEIVE THE CHAIRMAN'S SIGNED DECLARATION OF ACCEPTANCE OF OFFICE**

Councillor Barratt signed the Declaration of Office.

#### **11.061 – TO RECEIVE DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA**

None.

#### **11.062 – ELECTION OF VICE-CHAIRMAN**

Councillor Hildreth was elected Vice-Chairman.

#### **11.063 - TO RECEIVE APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors Hardcastle and Hildreth and City Councillor Chris Steward.

#### **11.064 - TO CONFIRM THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 12 MAY 2011**

The minutes of the meeting held on 12 May 2011, having been circulated and read, were accepted and signed as a true record.

#### **11.065 - TO CONFIRM THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 23 MAY 2011**

The minutes of the meeting held on 23 May 2011, having been circulated and read, were accepted and signed as a true record.

#### **11.066 - TO RECEIVE THE CITY OF YORK COUNCILLOR'S REPORT – FOR INFORMATION ONLY**

City Councillor Ian Gillies reported that

- The city council hopes to progress with the proposed Rufforth: Poppleton cycle path, it is possible that Hessay could eventually be able to connect to the cycle path if it can first be completed.
- The City Council will not make good the road surface in New Lane. There are plans to install automatic barriers at the railway crossing and Network Rail will fix the adjacent road surface as part of the installation work
- There will be a Ward Committee meeting at Rufforth Airfield on 21 July

## 11.067 – TO MAKE DECISIONS ON PARISH COUNCIL LAND

### (a) *The village pond*

#### *i. Registration of the pond area as a Village Green update*

The Clerk produced the paperwork that needs to be completed as part of the registration process. Discussion on this subject covered agenda items (a,ii) and (c) below. It was agreed that legal help should be sought for registering Parish Council land. It was proposed that Angela Reinholz of Grays Solicitors be asked if she would deal with the land registration and give an indication of the cost of registering the Parish Council land with the Land Registry and the pond area as a Green. **(Action Councillor Barratt)**

#### *ii. To appoint a solicitor (required for registration purposes)*

See above.

#### *iii. General maintenance*

No report.

### (b) *Allotments*

The Clerk said that he had contacted some of the people on the Upper Poppleton allotment waiting list but that none had wanted to take up the offer of an allotment in Hessay. It was suggested that the three existing tenants be allowed to use the existing plot for the remainder of the current year if they so wished.

### (c) *Registration of Parish Land*

See above.

### (d) *The use of BTCV in clearing Parish Council-owned land.*

The Clerk reported that he spoken to BTCV since the May meeting and been given to understand that a quotation for the work required would be forthcoming. As of today no quotation had been received. The Clerk will try to obtain a quotation which can be considered at the September Parish Council meeting. **(Action Clerk)**

### (e) *Increase the number of bird boxes*

It was agreed that the sum of £75 be used to buy materials for building bird boxes. **(Action Councillor Barratt)**

### (f) *Refurbishment of the Main Street seat*

A quotation from Ken Falkingham was considered and rejected. Jack Holliday agreed to refurbish the seat for the cost of the materials needed. It was resolved to accept Mr Holliday's offer.

### (g) *Other areas*

No reports.

## 11.068 - PLANNING APPLICATIONS

### (a) *To consider the following planning applications*

Ref: 11/01481/FUL – Single-storey extension to west elevation at Rose Lodge, Shirbutt Lane by Mr Tony Miller.	No objections
Ref: 11/01501/FUL – Two-storey side extension at Rose Cottage, Shirbutt Lane by Mr Gary Kaye.	No objections

*(b) To note Local Authority Planning Decisions*

It was noted that the Local Planning Authority had approved the following planning application

- Ref: 11/00949/FUL – Single-storey extension to existing garage with gates to side at Rupert House, Main Street by Prof Quentin Summerfield.

**11.069 - TO DISCUSS CONTINUING IMPROVEMENTS TO COMMUNICATION INCLUDING THE PRODUCTION OF A NEWSLETTER**

Councillor Candy reported that she now has the email mailing list of Hessay residents. She also reported having created a dedicated email address for the Parish Council so that people responding to items in the newsletters or wanting to contact the Parish Council had a contact. Any message sent to the email address would be forwarded to the Clerk. It was agreed that Councillor Candy would circulate any appropriate Parish Council related information to residents on the emailing list.

It was agreed to consider producing a Newsletter at the September meeting. Items suggested for inclusion were the BTCV proposals for the land opposite the pond area, the A59/New Lane junction and the proposed automatic barriers at the railway crossing in New Road.

**11.070 - TO DISCUSS ROAD AND PATH SWEEPING, POTHoles, BROKEN SIGNS AND THE STATE OF THE FOOTPATH IN NEW ROAD**

- (a) It was noted that the potholes in the footpath in New Road between the A59 and the railway crossing had not yet been repaired. **(Action Clerk)**
- (b) Discussion on the subject of gutter sweeping was deferred until City Councillor Chris Steward is able to report back on his findings. **(Action City Councillor Chris Steward)**

**11.071 – TO DISCUSS THE BUS SERVICE – 142 & 143**

The Clerk reported having written to Harrogate Coach Travel (HCT) about the possibility of the 7.05am Ripon-York bus being diverted through Hessay. He had learnt that it is 49.9 kilometres from Ripon to York with a diversion through Tockwith. Apparently, EC rules state that if a journey is more than 50 kilometres a tachograph has to be fitted to the vehicle and the driver is subject to a limitation of his/her hours. Because of this HCT will not be diverting the 142 through Hessay. However, the proprietor of HCT gave the Clerk the name of a contact at the City Council and suggested that this person may be able to assist in providing a coach for Hessay commuters to use. The Clerk is to follow up this lead and report back. **(Action Clerk)**

**11.072 – TO DISCUSS THE SUBJECT OF THE A59/NEW ROAD JUNCTION**

Discussion on this subject was deferred until City Councillor Chris Steward is able to report back on his findings. **(Action City Councillor Chris Steward)**

It was reported that on 28 June a woman from York had been taken to hospital after a crash at the A59/New Lane junction. Fire crews used hydraulic cutting equipment to release the woman from her car which ended up in a ditch. She was taken by ambulance to York Hospital with serious injuries. It was agreed that the police should be asked if they could supply a list of accidents that had happened at this junction. The Clerk said that he had a contact in the police who might be able to assist in this request. **(Action Clerk)**

**11.073 - TO DISCUSS COUNCILLOR TRAINING**

Councillor Candy reported that she and Councillor Hardcastle had attended the YLCA course held on 2 July and that the course had been very worthwhile.

It was agreed that Councillor Barratt attend the YLCA-run “What Councillors Need to Know” course on 1 November at a cost of £35.00. **(Action Clerk)**

## 11.074 - FINANCE

### (a) Financial Report

The Clerk presented a detailed report showing the actual income and expenditure for the year for the period to 13 July 2011. The report reflected the receipts and payments (net of VAT) below.

The bank balances at 13 July were:

Current Account	£312.42
Business Money Manager Account	£9,498.32

### (b) To agree accounts for payment

114	James Mackman	Clerk's salary net – June & July	£259.84
115	Post Office Ltd	Income tax – April & May	£65.20
116	James Mackman	Expenses	£30.54
117	YLCA	Training course for two Councillors	£70.00

### (c) To receive a report on income received

Tenants	Rents for the year	£130.00
HSBC	Bank Interest	£1.03
City of York Council	Bulb planting grant	£200.00

### (d) To agree to sign a new bank mandate

It was agreed to sign a new bank mandate. All Councillors are to be signatories. Although not a cheque signatory it was agreed that the Clerk should sign the mandate to enable him to continue Internet banking. **(Action all Councillors and Clerk)**

### (e) To consider projects for Ward Committee funding

It was agreed to ask the Ward Committee for £200 funding for more bird and bat boxes and £1,000 for allotment fencing in the 2012-13 budget round. **(Action Clerk)**

## 11.075 - CLERK'S REPORT:

### (a) Progress on the repairs to the pavement outside No. 6 Main Street (Min. 11.052a) – (Nov 09)

The continuing dry weather has prevented a photograph of the puddle being taken. Councillor Barratt said that rain is forecast for the weekend so he'll take his camera and photograph the puddle if it forms. **(Action Councillor Barratt)**

### (b) Progress on the raising of the sunken manhole covering the road outside Wheatsheaf House (Min. 11.052b) – (Mar 10)

In City Councillor Chris Steward's absence there was no news on this subject.

## 11.076 - TO NOTE CORRESPONDENCE RECEIVED BY THE CLERK

### 11.076/1 - The Clerk read or referred to the following items of correspondence:-

- A request from Amanda Carlyle for the Parish Council to give £150 towards a 12ft tree and two additional sets of rechargeable Christmas lights. This request will be considered at the September meeting
- Marston Moor Internal Drainage Board - Audit Notice which the Clerk put on the notice board in Main Street
- YLCA – Papers for the forthcoming Joint Meeting

*11.076/2 – It was agreed that the correspondence received since the May meeting, as listed below, be circulated to the Councillors*

- (a) Clerk & Councils Direct - May 2011 - Issue 75
- (b) Clerk & Councils Direct - July 2011 - Issue 76
- (c) CYC - Streets Ahead - Summer 2011
- (d) CYC - York Central Historic Core Conservation Area Appraisal
- (e) YLCA - White Rose Update - July 2011 - Issue 3/11
- (f) York Open Planning Forum - Newsletter June 2011

**11.077 - TO CONSIDER MINOR MATTERS AND ITEMS FOR THE NEXT AGENDA**

*Minor Matters*

None.

*Items for the next agenda*

Registering the Parish Council with the Information Commissioner. A request for funding a Christmas tree and lights. Bulb planting (which bulbs and where to plant them).

**11.078 TO AGREE THE DATE OF NEXT MEETING AS WEDNESDAY 14 SEPTEMBER 2011 AT 8.00PM**

It was agreed to hold the next meeting on 14 September at 7.30pm,

There being no more business the meeting was formally closed at 10.14pm.

Chairman.....

Date.....

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