

## HESSAY PARISH COUNCIL

### MINUTES OF THE PARISH COUNCIL MEETING HELD AT 7.30PM IN THE CHAPEL SCHOOLROOM, HESSAY, ON WEDNESDAY 10 NOVEMBER 2010

**Present:** Councillors Nick Booth, Mark Barratt, Roger Hildreth, Penny Taylor and Phil Wood. Also present were three members of the public, City Councillor Ben Hudson, Julie Hood and the Clerk, James Mackman.

#### **PUBLIC PARTICIPATION**

- Stuart Cariss suggested that it would be better to plant a hedge along the Parish Council-owned land in Shirbutt Lane rather than erect a fence as the Parish Council is proposing.
- He also mentioned the problem with the City Council's grass cutting. As the Council's mower is driven at speed the width of each successive cut becomes narrower so by late in the season it is so narrow that nettles are growing over the footpath. If the grass was cut at a slower speed the width could be maintained, the nettles held back so fewer cuts would be necessary and money could be saved.

#### **TO RECEIVE A PRESENTATION BY JULIE HOOD THE CITY COUNCIL'S NEIGHBOURHOOD MANAGEMENT OFFICER FOR RURAL WEST YORK WARD**

Julie Hood gave an explanation of what her job entails and gave details about the Neighbourhood Management Pilot Scheme that is about to start.

#### **10.086 – TO RECEIVE DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA**

None.

#### **10.087 - TO RECEIVE APOLOGIES FOR ABSENCE**

All Councillors being present there were no apologies.

#### **10.088 - TO CONFIRM THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 8 SEPTEMBER 2010**

The minutes of the meeting held on 8 September 2010, having been circulated and read, were accepted and signed as a true record.

#### **10.089 - TO RECEIVE THE CITY OF YORK COUNCILLOR'S REPORT – FOR INFORMATION ONLY**

- City Councillor Ben Hudson reported that as a consequence of the Coalition Government's spending review the City Council will have less money to spend.
- Councillor Hudson was asked if he could check on the cutting of the grass on the village verges as outlined by Stuart Cariss above.
- Councillor Hudson was also asked if he could look into the problem of the junction of New Road with the A59. Ideally the junction needs to be widened. A SLOW DOWN sign on the A59 would be helpful in the short term.

#### **10.090 – TO MAKE DECISIONS ON PARISH COUNCIL LAND**

##### *(a) The village pond*

##### *i. Registration of the pond area as a Village Green update*

The Clerk has ascertained from the Land Registry that it is extremely unlikely that it will be able to register the Parish Council's ownership of the pond area with the evidence available. It was agreed that the question of possessionary title should be pursued. **(Action Clerk)**

*ii. General maintenance*

It was noted that the post that the gate closes on has broken. It was agreed to ask Ken Falkingham to quote for making the appropriate repair. **(Action Clerk)**

*(b) Allotments*

- i. It was reported that all four allotment holders have now signed their allotment agreements.
- ii. Councillor Hildreth asked if the width of the allotment hedge could be reduced. It was agreed that this would be done. **(Action Councillor Booth)**

*(c) Registration of Parish Land*

The Clerk reported having met with Alan Rogers and discussed the actions that the Parish Council had taken previously in connection with registering the Parish Council-owned land. Subsequently the Clerk had spoken to the Land Registry and been given instructions as to what documents would be required to prove ownership. As well as the Statutory Declarations made by Frank Hildreth in 1993 Legal Statements of Truth are needed as well as historic receipts for income from Parish Land. Forms have to be completed for each parcel of land. It was agreed that the Clerk should proceed with the registration. **(Action Clerk)**

*(d) The use of BTCV in clearing Parish Council-owned land.*

The Clerk reported that he had been unable to arrange a meeting with a representative from BTCV. It was agreed that the Clerk should try to make another appointment. Councillors Hildreth and Taylor gave times when they would be available. **(Action Clerk)**

*(e) Other areas*

None.

**10.091 - TO CONSIDER A REQUEST FOR FUNDS FOR A CHRISTMAS TREE IN THE CHILDREN'S PLAY AREA**

The Councillors discussed a request from Mrs Carlyle asking for the Parish Council to consider funding and procuring a Christmas Tree and solar powered lights. It was agreed in principle that the Parish Council supported the erection of a Christmas Tree with solar powered lights in the children's play area. It was agreed that the Parish Council would pay up to £100.00 for solar lights and up to £50.00 for a Christmas Tree. The lights and the tree would be purchased by the Parish Council. Any shortfall in funding would be made good by donations. **(Action Clerk)**

It was agreed that Mrs Carlyle should be thanked for organising the events that take place round the Christmas Tree.

**10.092 - TO CONSIDER A REQUEST FOR FUNDS FOR IMPROVING THE CHAPEL HEATING SYSTEM**

The Councillors considered a letter from the Treasurer of Hessay Methodist Church in which she asked for funding from Section 106 money to assist with a heating project that is required to bring the Church building up to modern day standards. It was agreed that the Treasurer should be asked for details of the financial cost involved in the work and make a specific request to the Parish Council. **(Action Clerk)**

### **10.093 - PLANNING APPLICATIONS**

#### *(a) To note Local Authority Planning Decisions*

It was noted that the Local Planning Authority had approved the following three applications:

- 10/01690/FUL – Use of residential annex as self-contained flat at first floor level at Manor House Farm by Mr & Mrs R W Watson.
- Ref: 10/01774/FULM – Variation of conditions 5, 9, 14 and 19 of 06/02868/FULM to allow the lake related conditions to be satisfied so that works can commence at North of England Clay Target Centre, Tinker Lane, Rufforth by Philip Thompson.
- Ref: 10/01832/FUL – First floor side extension and conservatory to rear at Applewood, Main Street by Mr Toby Brook.

#### *(c) To consider unauthorised developments in the village*

There were no reports on this subject.

### **10.094 - TO DISCUSS CONTINUING IMPROVEMENTS TO COMMUNICATION**

It was agreed that a Newsletter would be written giving details of Christmas functions in the village. There will also be a note of how dangerous floating Chinese lanterns are when they land and that they can cause fires and the deaths of cattle.

### **10.095 - TO DISCUSS ROAD AND PATH SWEEPING, POTHOLES, BROKEN SIGNS AND THE STATE OF THE FOOTPATH IN NEW ROAD**

- (a) It was noted that the City Council has marked a couple of potholes by the church in New Road.
- (b) It was reported that the New Road railway crossing is to be automated in 16 months time and that improvements to New Lane between the Industrial Estate and the A59 may be made.

### **10.096 - TO DISCUSS LIAISON WITH THE INDUSTRIAL ESTATE**

The Clerk reported that he had not yet contacted the Industrial Estate agent. **(Action Clerk)**

### **10.097 - TO AGREE THE PARISH COUNCIL'S RISK ASSESSMENT**

The Councillors considered the risk assessment drawn up by the Clerk. A couple of additions were made to the assessment which was then adopted.

### **10.098 - FINANCE**

#### *(a) To receive a financial statement*

The Clerk presented a detailed report showing the actual income and expenditure for the year for the period to 10 November 2010. The report reflected the receipts and payments (net of VAT) below.

The bank balances at 10 November were:

Current Account	£500.00
Business Money Manager Account	£9,771.20

#### *(b) To agree accounts for payment*

83	Mazars	External audit fee	£120.00
84	James Mackman	Clerk's salary net – October & November	£260.04
85	Post Office Ltd	Income tax – October & November	£65.00
86	James Mackman	Clerk's expenses	£7.05

*(c) To receive a report on income received*

CYC	Your Ward distribution fee	£7.22
CYC	2 <sup>nd</sup> half year's precept	£1,350.00
HSBC	Bank Interest	£1.02
NEDL	Wayleave	£13.50

*(d) To note the External Auditor's report*

The Councillors noted the comments of the external auditor which were "We note that the Annual Audit Report (Section 4) was not completed until some time after the Council's approval of the Annual Return on 12 May 2010 and have confirmed with the Clerk that no internal audit work was undertaken in relation to the 2009/10 financial year prior to the approval date. Council members should ensure that they have sufficient evidence to support the assertion in Section 2, Box 6 that the Council has "maintained throughout the year an adequate and effective system of internal audit"."

**10.099 - CLERK'S REPORT:**

*(a) Progress on the repairs to the pavement outside No. 6 Main Street (Min. 10.082a) – (Nov 09)*

The pavement has not been repaired satisfactorily. A photo of the puddles is to be taken the next time it rains. This will be sent to the City Council so that it can authorise the appropriate repair.

*(b) Progress on the installation of bird and bat boxes (Min. 10.082b) – (Mar 10)*

It was reported that the bolts for the boxes have been bought and that the boxes will be installed in the near future.

*(c) Progress on the raising of the sunken manhole covering the road outside Wheatsheaf House (Min. 10.082c) – (Mar 10)*

No progress on this subject.

*(d) Progress on replacing the hedge in the children's play area (Min. 10.082d) – (May 10)*

It was reported that the hedge had been replaced.

*(e) Progress on repairs to the notice board Min.10.081d) – (Sep 10)*

It was reported that the repairs to the notice board have been done.

**10.100- TO NOTE CORRESPONDENCE RECEIVED BY THE CLERK**

*It was agreed that the correspondence received since the September Parish Council meeting, as listed below, be circulated to the Councillors*

- (a) Clerk & Councils Direct - November 2010, Issue 72
- (b) CYC - Your Council Needs You posters
- (c) Marton cum Grafton Parish Council - NYCC Waste PFI Contract
- (d) McInerney Homes - Building Better Communities
- (e) Rural Action Yorkshire - Country Air, Autumn 2010, Issue 117
- (f) YCVS - York Voluntary Voice - November 2010
- (g) York Local Involvement Network - LINKed In - November 2010, Issue 12

**10.101 - TO CONSIDER MINOR MATTERS AND ITEMS FOR THE NEXT AGENDA**

*Minor Matters*

None

*Items for the next agenda*

A59/New Road junction.

**10.102 - TO AGREE THE DATE OF NEXT MEETING AS WEDNESDAY 12 JANUARY 2011 AT 7.30PM**

Agreed.

There being no more business the meeting was formally closed at 9.03pm.

Chairman.....

Date.....

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