

HESSAY PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD AT 7.30PM IN THE CHAPEL SCHOOLROOM, HESSAY, ON THURSDAY 15 NOVEMBER 2007

Present: Cllrs Neil Huntington, Nick Booth, Amanda Carlyle, Roger Hildreth and Scott Jefferson. Also present were many members of the public and the Clerk, James Mackman.

The Chairman had said that he would be late so Councillor Hildreth took the Chair and opened the meeting.

PUBLIC PARTICIPATION

Members of the public expressed their opinions on a number of topics.

07.082 - DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA

None

07.083 - TO RECEIVE APOLOGIES FOR ABSENCE

All Councillors being present there were no apologies for absence.

07.084 - TO CONFIRM THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 13 SEPTEMBER 2007

The minutes of the meeting held on 13 September 2007, having been circulated and read, were accepted and signed as a true record.

07.085 - TO RECEIVE THE CITY OF YORK COUNCILLOR'S REPORT – FOR INFORMATION ONLY

City Councillor Ben Hudson was unable to attend the meeting.

07.086 – TO RECEIVE A REPORT ON THE VILLAGE QUESTIONNAIRE ON

(a) Parish Land

Councillor Carlyle read out twelve questions which are contained in the draft questionnaire. Five of the questions appeared in the Parish Plan questionnaire. Answers to the questions are graded to make analysis easier. The draft questionnaire is to be circulated among the Councillors for comments. It was agreed that a map showing the location of all the parcels of Parish land should accompany the questionnaire.

(b) Cycle routes

Councillor Booth said that the questionnaire on cycle routes would be attached to the above questionnaire. It would have a simple map showing the Shirbutt Lane/A59 route and ask if residents want a dedicated cycle route.

***Councillor Huntington arrived at this point in the agenda (7.55pm) and took the Chair.**

07.087 - PARISH COUNCIL LAND

(a) To discuss a request from a resident to purchase Parish Council-owned land next to the Old School House in Shirbutt Lane

After a discussion it was resolved to defer further discussion until the questionnaire results have been analysed and reported to the Parish Council.

(b) To receive a report on the construction of an island in the pond

It was reported that J P Services have built an island in the pond. It was agreed that their invoice for £100.00 be paid.

07.088 - PLANNING APPLICATIONS

(a) The Planning Application below had been considered since the September meeting

Ref: 07/02274/FUL – Erection of single-storey industrial unit comprising 5no. units and associated parking at Springbank Workshop, York Road by KD Marsden (York) Ltd.	No objections but concerns about the capacity of the A59 to take another junction for HGVs. APPROVED
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(b) To note Local Authority Planning Decisions

It was noted that above planning application had been approved by the City Council.

It was also noted that the following application had been withdrawn:

Ref: 07/02064/FUL – Two-storey pitched roof side extension and single-storey pitched roof rear extension at Oat House, Main Street by Gareth Doeg.

07.089 - TO DISCUSS CONTINUING IMPROVEMENTS TO COMMUNICATION

It was agreed that

- (a) Councillor Carlyle should be given a key to the notice board
- (b) Draft minutes should be clearly marked that they are draft minutes.
- (c) Notification of future Parish Council meetings will appear in the Church magazine.

07.090 FINANCE

(a) To receive a financial statement

The Clerk presented a detailed report showing the actual income and expenditure for the year for the period to 15 November 2007. The report reflected the receipts and payments (net of VAT) below. The bank balances at 15 November were:

Current Account	£100.00
Business Money Manager Account	£5,131.36

(b) To agree accounts for payment (net of VAT);

9 Hessay Methodist Chapel	Hire of school room for meetings	£75.00
10 James Mackman	Clerk's salary net – September & October	£259.07
11 Post Office Ltd	Income Tax	£73.04
12 James Mackman	Clerk's expenses	£8.56

(c) To note income received

CYC	Second half year's precept	£1,125.00
HSBC	Interest	£24.85

(d) To consider the Budget for 2008-09

The Councillors were asked to think about the figures on the budget sheet they had been given. A decision on the budget and the precept for next year will be made at the January meeting and will incorporate any scheme that they approve.

(e) To agree the Internal audit review procedure

The Clerk explained that Mazars had qualified this year's audit report and said that they had said that the Parish Council must review its internal audit procedure before the 31 March 2008 year-end. It was agreed that The Clerk would consult with Councillor Carlyle to discuss the internal audit procedures and report back to the next meeting. **(Action Councillor Carlyle and the Clerk)**

(f) Agree the Clerk's annual pay increase as per the National agreement

The Clerk explained that his pay and conditions are based on the National Agreement between the SLCC and NALC. It was incumbent on the Parish Council to award the newly agreed pay increase of 2.475% back-dated to 1 April. This was agreed.

07.091 - CLERK'S REPORT:

(a) Progress on the provision of a 7.5 tonne sign in the Industrial Estate (Min. 07.050f) - (May 07)

The new sign has been erected.

(b) Progress on the "No Access to the Industrial Park" signs at the end of Mill Lane (Min. 07.074) - (Sep 07)

The Clerk reported that he had sent details of the sign and a photograph of its possible location to the City Council and is awaiting a response.

(c) Progress on the consideration of a draft Contract of Employment for the Clerk (Min 07.077) - (Sep 07)

The Clerk has still to forward a draft Contract of Employment to the Councillors.

(d) Progress on the replacement of the hawthorn hedge in the playground (Min 07.078) - (Sep 07)

The City Council are aiming to plant the replacement hedge before the end of March 2008.

07.092 - TO NOTE CORRESPONDENCE RECEIVED BY THE CLERK

07.092.1 - The Clerk gave Councillors Huntington, Carlyle and Jefferson the Certificates they had received from the YLCA for attending a training meeting.

07.092.2 - *It was agreed that the correspondence received since the September Parish Council meeting, as listed below, be circulated to the Councillors*

- (a) CYC - Emergency planning for Parish Councils
- (b) YCVS - York Voluntary Voice etc, October 2007
- (c) YCVS - AGM notice & Annual Report for 31 March 07
- (d) YCVS - York Voluntary Voice etc, November 2007
- (e) YLCA - Country Air, Autumn 2007
- (f) YLCA - Minutes 7 June, agenda 4 October

07.093 - TO RECEIVE COUNCILLORS' COMMENTS

Councillor Hildreth mentioned that the City Council had not remedied the problem with standing water on the footpath outside 6 Main Street.

Councillor Hildreth drew the attention of the Councillors to the state of the Boundary Stone which is placed on the boundary between Hessay and Upper Poppleton. The subject of the Boundary Stone will be discussed at the next meeting.

07.094 - TO AGREE THE DATE OF NEXT MEETING AS THURSDAY 10 JANUARY 2008 AT 7.30PM

The date of the next meeting was agreed as Thursday 10 January 2008

There being no more business the meeting was formally closed at 9.22 pm.

Chairman.....2008

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