

## HESSAY PARISH COUNCIL

### MINUTES OF THE PARISH COUNCIL MEETING HELD AT 7.30PM IN THE CHAPEL SCHOOLROOM, HESSAY, ON THURSDAY 12 JULY 2007

**Present:** Cllrs Neil Huntington, Nick Booth, Amanda Carlyle, Scott Jefferson and Roger Hildreth. Also present were thirteen members of the public and the Clerk, James Mackman.

#### **PUBLIC PARTICIPATION**

None.

It was agreed that the running order of the agenda would be changed so that residents present would be able to hear the discussion on the subjects that they had come to listen to and then be able to leave before the close of the meeting if they so wished. For the sake of expedience the minutes are recorded in the order they appear on the published agenda.

#### **07.046 - DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA**

Councillor Carlyle declared an interest in agenda item 07.055b.

#### **07.047 - TO RECEIVE APOLOGIES FOR ABSENCE**

All Councillors being present there were no apologies for absence.

#### **07.048 - TO CONFIRM THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 10 MAY 2007**

The minutes of the meeting held on 10 May 2007, having been circulated and read, were accepted and signed as a true record.

#### **07.049 – TO RECEIVE THE MINUTES OF THE ANNUAL PARISH MEETING HELD ON 24 MAY**

The minutes of the Annual Parish Meeting had been circulated prior to the Parish Council meeting. There were no comments on the minutes which will be signed at the 2008 Annual Parish Meeting.

#### **07.050 - CLERK'S REPORT:**

*(a) Progress on Paddocks (Min 07.033a)*

The Clerk reported having received a document on paddocks from Gareth Arnold. Copies were given to the Councillors and the subject will appear on the next agenda.

*(b) Progress on "Passing Places" signs (Min. 07.033b)*

The missing passing place sign has been replaced.

*(c) Progress on re-instating street signs (Min. 07.033c)*

The Shirbutt Lane sign has been removed from the footpath and put back on the grass. The sign in Main Street still has to be moved from the footpath and put back on the wall. **(Action Clerk)**

*(d) Progress on removal of gravel and polythene (Min. 07.033d)*

No progress. **(Action Clerk)**

*(e) Progress on road sweeping (Min 07.033e)*

The Clerk reported that the City Council has no printed rota for road sweeping. CYC says that roads in villages are swept on a four-weekly schedule. If the road sweeping vehicle is off the

road for any reason the schedule is put back for that time.

*(f) Progress on 7.5 tonne sign (Min 07.033g)*

Leda Properties, owners of the industrial site, are in the process of installing a sign within the site to advise drivers of vehicles over 7.5 tonnes that there is no right turn to Hessay when leaving the site.

*(g) Progress on the drain cover in Main Street (Min. 07.033h)*

No progress. **(Action Clerk)**

*(h) To confirm that the Halifax plc account has been closed and that the HSBC account has been opened (Min. 07.035e)*

The Clerk confirmed the successful closure of the Halifax account and the opening of both a current and deposit account with HSBC. Money had been transferred between the accounts to enable the Parish Council to maximise the interest receivable.

*(i) Progress on the painting of the seat by the pond (Min. 07.037a)*

Councillor Jefferson reported that he had painted one coat of preservative on the seat but thought that it would need another two coats which he would do. **(Action Cllr Jefferson)**

### **07.051 - TO RECEIVE THE CITY OF YORK COUNCILLOR'S REPORT**

City Councillor Ben Hudson introduced himself. He said that

- Councillor Gillies is looking after the two Poppleton Parish Councils, Councillor Healey is looking after Copmanthorpe and he is looking after the rest including Hessay. If there is a major item to consider, all three City Councillors will be involved.
- The City Council is facing financial difficulties but that York is an exciting place.
- There is £40,000 in the Ward Committee budget for 2007-08.

### **07.052 - TO NOTE CORRESPONDENCE RECEIVED BY THE CLERK**

*07.052.1 - The Clerk referred to the following item of correspondence*

(a) A letter from the City Council regarding the ownership of a piece of land. The Councillors identified it land as being owned by Leda Properties and the Clerk is to advise the City Council accordingly.

*07.052.2 - It was agreed that the correspondence received since the May Parish Council meeting, as listed below, be circulated to the Councillors*

- (a) CYC - Planning for Parish Councils
- (b) YCVS - Voluntary Voice, June 2007
- (c) YLCA - Assembly Digest, Issue 6 - June 2007
- (d) YLCA - White Rose update May 2007 etc
- (e) YRCC - Country Air, Summer 2007 - No 104

### **07.053 - FINANCE**

*(a) To receive a financial statement*

The Clerk presented a detailed report showing the actual income and expenditure for the year for the period to 12 July 2007. The report reflected the receipts and payments below. The bank balances at 12 July were:

Current Account	£242.28
Business Money Manager Account	£4,468.94

<i>(b) To agree accounts for payment (net of VAT);</i>			
2	YLCA	Four training courses	£100.00
3	James Mackman	Clerk's salary net – April to June	£357.74
4	Post Office Ltd	Income Tax	£100.76
5	James Mackman	Clerk's expenses	£40.20

<i>(c) To note income received</i>			
	Halifax plc	Building Society interest	£31.32

*(d) To consider subscribing to the Yorkshire Rural Community Council (£35)*

It was agreed not to subscribe to the YRCC.

*(e) The Clerk explained that it was a legal requirement that the adoption of the new Code of Conduct be advertised in a newspaper. One of the local Parish Councils had spent £120 on an advert in the Evening Press. In order to reduce costs the City Council was asking Parish Councils if they would like to join in a block advert with the City Council. The Councillors agreed that the Parish Council should take the cheaper option. (Action Clerk)*

#### **07.054 - PLANNING APPLICATIONS**

*(a) To consider the following two Planning Applications*

<p>Ref: 07/01371/FUL – Erection of single-storey storage building following demolition of existing (Re-submission) at Tockwith Training Services, Shirbutt Lane by Tockwith Training Services.</p>	<p>We object on the planning grounds that the proposed building would have an overdominant impact when viewed from the rear of the adjacent property at Rose Lodge by reason height, size and proximity to the boundary. The application therefore fails to accord with Policy GPI of the City of York Council Draft Deposit Local Plan, which states, inter alia, development proposals will be expected to: ensure that residents living nearby are not unduly affected by noise, disturbance, overlooking, overshadowing or dominated by overbearing structures.</p>
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*(b) To note Local Authority Planning Decisions*

It was noted that the Local Planning Authority had approved the following three applications:

Ref: 07/00453/FUL – Conversion of barn into 1no. dwelling including single-storey extension, relocation of garage and change to main entrance (Amendment to existing planning permission 06/00810/FUL) by Mr Richard Penny at Croft Farm, Main Street.

Ref: 07/00625/FUL – Conversion of barn (unit 2) to 1no. dwelling including external alterations at Croft Farm, Main Street by Mrs J Sanderson.

Ref: 07/00792/FUL – Conservatory to rear at Fieldside House, Main Street by Mr P Rhodes.

#### **07.055 - PARISH COUNCIL LAND - TO RECEIVE PROGRESS REPORTS AND MAKE APPROPRIATE DECISIONS ON**

*(a) To consider further work at the Village Pond*

Several ideas were put forward for creating an island in the middle of the pond including using old tyres. It was agreed that Councillor Hildreth will ask John Pulleyn the best way to build an island and how much it would cost. **(Action Cllr Hildreth)**

*(b) To consider the subject of selling the verge in New Road at the corner with Main Street*

It was agreed that the Parish Council did not own the land in question. It was suggested that the owners of the house on the corner should consult with the City Council's Highways Department over the question of constructing a fence on the verge.

*(c) To consider selling some of the Parish Council's land to the east of the pumping station in Shirbutt Lane*

Councillors were advised that the land in question had been given to the Parish Council on condition that it could be rented out but never sold. It was agreed that the Councillors would visit the site to check out the current condition and that the tenant would be asked to tidy up the land.

#### **07.056 - TO DISCUSS PROGRESS ON OTHER MEANS OF COMMUNICATING WITH RESIDENTS**

*(a) Emailing (Cllr Jefferson to report)*

It was reported that an email had been sent to all the residents listed in the Village Design Statement database asking if they would opt in or opt out of receiving future email communications from the Parish Council.

*(b) Church Magazine (Cllr Carlyle to report)*

Councillor Carlyle had written an article for the August issue of the Church magazine. A note about the Parish Council had appeared in the June issue.

#### **07.057 – TO AGREE TO PROVIDE THE CLERK WITH A CONTRACT OF EMPLOYMENT**

It was agreed that the Clerk should be given a Contract of Employment. The Clerk is to submit a draft contract for approval. **(Action Clerk)**

#### **07.058 – TO DISCUSS THE RECENT PROVISION OF A NEW BUS SHELTER ON THE A59**

There was no discussion on this subject.

#### **07.059 – TO DISCUSS THE ISSUES OF TRAFFIC MANAGEMENT IN THE VILLAGE WHICH WERE RAISED AT THE ANNUAL PARISH MEETING**

(a) During discussion several ideas were put forward

- i. That there should be 30mph vehicle activated signs
- ii. That there should be a 30mph limit all the way down Shirbutt Lane.
- iii. That there should be signs at the entrances to the village that say "Hessay welcomes careful drivers".
- iv. That the "No Through Road" sign in Shirbutt Lane be moved to the other side of the road.
- v. That there should be a Tractor Turning sign on the 30mph sign in Main Street.

It was agreed that enquiries on all these subjects should be made and that action would be taken at future meetings. **(Action Clerk)**

(b) It was noted that some in-car satellite navigation systems direct drivers down Shirbutt Lane as if it were a through-road. Some systems do not do this. It was agreed that a survey would be carried out to see which system does which.

(c) It was noted that some of the chevron signs had been stolen. **(Action Clerk)**

(d) Councillor Carlyle agreed to research information on traffic calming. **(Action Cllr Carlyle)**

**07.060 – TO DISCUSS CYCLE ROUTES**

Councillor Booth reported that he and Paul Whitehouse had met with Janet Hopton and walked the potential route from Hessay to Poppleton. Three possible routes under consideration

1. Along the line of the railway from Shirbutt Lane to Poppleton (there would appear to be little opportunity to build a cycle track on railway land alongside the railway)
2. Along the A59 from junction of Shirbutt Lane and A59 as far as the junction of Newlands Lane and A59. Cyclists would then use existing lanes into Poppleton (possible but will require works adjacent to the highway and may involve some land take)
3. Along Shirbutt Lane, cross over A59 and across two fields, linking with existing lane alongside gun club (possibly route of least resistance)

Option 3 seems the most likely although there are still private ownerships. NB is to follow these up.

A letter has been received from Andy Vose, the City Council’s Cycling Officer, confirming that no progress has been made regarding cost estimates for a route along the A59. Councillor Booth is to contact Mr Vose. **(Action Councillor Booth)**

**07.061 – TO DISCUSS THE ALLEGED UNLAWFUL OCCUPATION OF A PROPERTY IN SHIRBUTT LANE**

The apparent unlawful occupation of a property in Shirbutt Lane was discussed. It was agreed that the Parish Council does not possess a power to deal directly with the matter and that the matter should be referred to the City Council’s Enforcement Officer. **(Action Clerk)**

**07.062 – TO DISCUSS THE IDEA OF HAVING TIMED AGENDAS FOR FUTURE PARISH COUNCIL MEETINGS**

It was resolved that future agendas should be timed. It was agreed that the Clerk would submit his agenda to the Chairman who would allocate times to each agenda item.

**07.063 - TO RECEIVE COUNCILLORS' COMMENTS**

No comments.

**07.064 - TO AGREE THE DATE OF NEXT MEETING**

The date of the next meeting was agreed as Thursday 13 September 2007.

There being no more business the meeting was formally closed at 10.07 pm

Chairman.....2007

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